

## Family Workshop Registration Form



**1 Child and 1 Adult**

Tuition: \$375\*

Rehearsals Begin:

**Tuesday, Dec 19<sup>th</sup>**

Rehearsals Run:

Tues 6-8:30pm

Sat. 1-3:30pm

Performances:

**March 22-24th**

**\*\$375 covers the cost of registration for 1 adult and 1 child. Additional family actors, adults or children, are \$50 each.**

**Please list any additional actors here:**

Name \_\_\_\_\_ Age \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_

**Total Registration Fee:** \_\_\_\_\_

**PLEASE NOTE: THERE ARE NO REFUNDS AFTER THE WORKSHOP BEGINS**

STUDENT INFORMATION (PLEASE PRINT)

Student's name:	<input type="checkbox"/> Male <input type="checkbox"/> Female Pronouns: _____/_____	Birth date: _____ / _____ / _____ Age: _____
Adult's Name:	<input type="checkbox"/> Male <input type="checkbox"/> Female Pronouns: _____/_____	Birth date: _____ / _____ / _____ Age: _____

Street Address:	City:	Zip code: School District:
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Email address: \_\_\_\_\_

Actor's T-Shirt Size **YOUTH** \_\_S\_\_ \_\_M\_\_ \_\_L\_\_ **ADULT:** \_\_S\_\_ \_\_M\_\_ \_\_L\_\_ \_\_XL\_\_ \_\_XXL\_\_ \_\_XXXL\_\_  
please mark with numbers total to participants

Do you have other children participating in another KISS workshop?  Yes  No

Are you **new** to KISS Theatre?

Can You Volunteer with KISS? How?  Building/Maintenance  Fundraising  Other

I understand that every adult in my party will be responsible for submitting volunteer level clearances or higher

IN CASE OF EMERGENCY			
Emergency Contact Name:	Home phone: ( )	Cell phone: ( )	Relationship:
Family Doctor Name:	Doctor's Phone: ( )		
Health Plan Carrier:	Policy #:	Policy Holder's Name:	
Medical concerns: (such as asthma, allergies, diabetes, dietary restrictions) <input type="checkbox"/> Yes <input type="checkbox"/> No Please list:			

**TUITION AND SCHOLARSHIP INFORMATION**

**Refund Policy:**

Please check your schedules with the rehearsals and show dates PRIOR to registering for a workshop as there will be **NO REFUNDS AFTER THE WORKSHOP BEGINS**. IF a child drops out of a workshop prior to the start they will be refunded tuition paid minus the \$100 registration fee. [ACCOUNTING@KISSTHEATRE.ORG](mailto:ACCOUNTING@KISSTHEATRE.ORG) must be notified.

**Tuition and Registration policy:** Online registration is paid in FULL with a credit card. Payment plans MUST be set up with a credit card and a payment plan form, along with a registration form and a \$100 registration fee, in person or by contacting [ACCOUNTING@KISSTHEATRE.ORG](mailto:ACCOUNTING@KISSTHEATRE.ORG) prior to the start of the workshop.

**Scholarships:**

If you are interested in applying for financial help that is available through our scholarship program, please download the scholarship application from our website [WWW.KISSTHEATRE.ORG](http://WWW.KISSTHEATRE.ORG) . **All scholarship applications must be completed in full and submitted with a \$100 registration fee 2 WEEKS prior to the first rehearsal to ensure your child's place in the workshop.** Scholarship applications are reviewed by a committee and will be given on a first-come, first-served basis. They are based upon need and kept completely confidential.

**Do you have tuition or scholarship questions?** Please email us at [ACCOUNTING@KISSTHEATRE.ORG](mailto:ACCOUNTING@KISSTHEATRE.ORG).

**Our address and phone number:**

KISS Theatre Company 400 East End Centre, Wilkes-Barre, PA 18702/ 570-829-1901

PHOTOGRAPHY AND VIDEOTAPING PERMISSIONS
<p>I hereby consent for me _____ and my child _____ to be photographed or videotaped by Kiss Theatre Company for newspaper articles, archives, promotional purposes, etc.</p> <p><b>Parent/Guardian Signature:</b> _____</p>

# Code of Conduct

## For KISS Theatre Company

Kiss Theatre Company is fully committed to safeguarding and promoting the wellbeing of all its students and staff members. We are bully-free zone for all children. At KISS, we believe that it is important that members, directors, staff and parents associated with the club should, at all times, show respect and understanding for the safety and welfare of others. Therefore, students are encouraged to be open at all times and to share any concerns or complaints that they may have about any aspect of the workshop with any of the staff or administrators at KISS Theatre Company.

As a member of KISS Theatre Company, you are expected to abide by the following junior code of practice:

### KISS Kids are expected to:

- Be loyal and give their friends a second chance.
- Be friendly and welcoming to new members. Honor our ensemble team spirit.
- Be supportive, respectful and committed to other cast members, offer comfort when required.
- Show appropriate loyalty and be gracious during casting.
- Wear suitable rehearsal shoes and clothing.
- Keep within the defined boundary of the rehearsal area.
- Take care of rehearsal and performance spaces and equipment. Keep our theatre home tidy.
- Behave and listen to all instructions from the staff.
- Not get involved in inappropriate peer pressure and don't push others into something they do not want to do. Refrain from bullying or persistent-use teasing.
- Respect the rights, dignity and worth of all participants, regardless of age, gender, ability, race, cultural background or religious beliefs or sexual identity.
- Refrain from the use of bad language or racial/sectarian references. This includes bullying using new technologies like social media or texting.
- Challenge or report the bullying of your peers.

- Understand that no drugs or alcohol are allowed at any of the rehearsal or performance locations, at any time. If KISS students or staff members do not obey these rules, they will be immediately dismissed from the workshop.
- Report inappropriate behavior or risky situations to the staff or Artistic Director.

### KISS Kids have the right to:

- Be heard.
- Be respected and treated fairly.
- Be safe and happy in their chosen activity.
- Their privacy.
- Enjoy their rehearsal in a safe environment.
- Participate on an equal basis, appropriate to their abilities.
- Ask for help.

*Any misdemeanors and general misbehavior will be addressed by the immediate Director and reported verbally to the Artistic Director. Persistent misbehavior will result in dismissal from the theatre workshop. Parents will be informed at all stages. Dismissals can be appealed by the Director with final decisions taken by Artistic Director or referred to the Board of Directors.*

Signature of student \_\_\_\_\_

Printed name of student \_\_\_\_\_

Signature of parent/guardian \_\_\_\_\_

Printed name of parent/guardian \_\_\_\_\_

Date: \_\_\_\_\_

# Adult Clearance Requirements

For KISS Theatre Company

All adults who will be participating in the “Beauty and the Beast” Family Show Workshop must have current background check information on-file at the theater. These background checks are required of all adults who interact with children at the theater. Pennsylvania requires two clearances if you will be having contact with children: the **Child Welfare Clearance** and the **Pennsylvania State Police (PATCH)** clearance. To complete these checks please follow the links below. In each instance, you can complete these as a “volunteer” and they are free of charge.

## Child Welfare Clearance

<https://www.dhs.pa.gov/KeepKidsSafe/Clearances/Pages/PA-Child-Abuse-History-Clearance.aspx>



## Pennsylvania State Police

<https://www.dhs.pa.gov/KeepKidsSafe/Clearances/Pages/Criminal-Background-Check.aspx>



If you already have current clearances, they must be from either the Department of Education or Department of Human Services. These clearances are good for 60 months (5 years). If you will be submitting current clearances, *they must not expire before the end of the show (March 24, 2024).*

Please note:

YOU WILL NOT BE ALLOWED TO PARTICIPATE IN REHEARSALS OR ANY OFFICIAL WORKSHOP EVENTS UNTIL WE HAVE THESE CLEARANCES ON FILE. Please plan accordingly and complete these clearances in enough time to allow for submission by the first rehearsal.

If you have any questions, please let us know at [info@kisstheatre.org](mailto:info@kisstheatre.org).

Thank you!!